

**Douglas Road Elementary School PAC
Meeting minutes**

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| Date: <i>May 4, 2016</i> | Location: <i>Library</i> | Called to order: <i>5:56 pm</i> | Adjourned <i>7:12 pm</i> |
| Attendees: | | | |
| Chairperson: <i>Paulina Taliber</i> | Treasurer: <i>Esther Bernardi</i> | Secretary: <i>Karima Hirji</i> | DPAC: <i>Michelle Kienzle</i> |
| Principal: <i>MaryAnn Brown</i> | Fundraising: <i>Lesley McKechnie</i> | Parents: | Guests: |

| | Action | Discussion | Person in Action |
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| 1. | Motion | Approval of agenda | N/A |
| 2. | Motion | Approval of minutes from February 24, 2016 | N/A |
| 3. | Report from the Principal | <p>a. District staffing needs have been allocated. For now, they have confirmed that Douglas Road will be keeping Ms. Brown and Mr. Angerelli for another year.</p> <p>b. Staff has decided on the items they wish to submit for Education Fund (additional teaching positions) requests. They are basically the same as last year's requests with a few additions. It is unlikely we will receive all of the allocations requested but we will submit all of them.</p> <p>c. Track Season has wrapped up. Another great sporting event. Thanks to our coaches Mr. Milloy, Ms Carlyle and Mr. Tesan for supporting the students in this extra-curricular activity.</p> <p>d. The VSO – Connects Program is going along nicely. We have had the Masquerade Ball with Division 3 and 4 and the Burnaby Now ran a story in the newspaper. Division 1 and 2 are going to the Orpheum to watch a rehearsal of the orchestra tomorrow and tour the building. Divisions 5, 6, 7 will be part of The ABC's of instruments on Monday to experience a variety of instruments in the orchestra. Parents are encouraged to come. We do need a few volunteers.</p> <p>e. School plan for next year will continue with year 3 with SEL and reading as our primary goal.</p> <p>f. FSA results are compiled. Gr. 4 out of 27 students – 4 did not write; 14/23 meeting/ex in reading, 12/23 meeting in writing; 13/23 meeting in numeracy. Gr. 7 – 39 students; 7 did not write; Reading – 18/32 meeting, Writing 29/32 meeting, Numeracy – 22/33; 6 did not write.</p> <p>g. Staff have discussed the idea of student crossing guards and still feel it is not safe, nor is it in the best interest of students to participate in this activity. Staff suggest that the parents pursue asking the city to enlarge the speed bumps that are currently in place, but fading.</p> | MaryAnn |

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| | | <ul style="list-style-type: none"> h. Re-designed Curriculum – There is a lot of information on the Ministry website, if parents are interested in learning more. Teachers have had one curriculum implementation day and the second one is on May 13th. The new curriculum will focus on core competencies, big ideas and learning standards. i. Pop-up Library from Burnaby Public Library is going well. This is a great opportunity for our families. Next one is May 26th at 3pm. j. Mr. Tesan is teaching Jive to several classes as part of the P.E. program. k. We will have an Earthquake Preparedness drill on Tuesday, May 10th at 1:30pm. We will exit the building as part of the practice and open up the Earthquake bin. l. Festival of Beginning Bands is May 11th in the afternoon at Marlborough. Thanks to Ms Escuete for all her work with the band. m. Our students performed very well at the Intermediate Choir Festival last week. Thanks to Ms Con and Ms Stephens for working with them to prepare. n. Geering Up – the UBC Science program is booked for each class to have a session on either June 7th or 8th. o. Grade 7 camp is set for June 8, 9, 10. p. Dragon boating is booked for Div. 1 and 3. Several other field trips are booked as well. | |
| 4. | DPAC | <ul style="list-style-type: none"> a. Budget meeting was held April 4, 2016 b. Ministry of Education and the Provincial government have increased funding to all school districts, including Burnaby c. Parents expressed various concerns about budget cuts for special needs and learning support services, janitorial services, counselling services, and the offloading of costs for technology to parents. d. Burnaby DPAC will be issuing a media release regarding the negative impact of operating budget cuts over the last 5 years e. BCCPAC elections have also been held for the new term f. This was our first year with a vote and our school voted for Jennifer (2nd VP), Kendra (secretary), John Bird (president), Karen Norquist (director) g. Greg Frank, Burnaby District Secretary/Treasurer and CFO has given his resignation. | Michelle |
| 5. | Treasury | <ul style="list-style-type: none"> a. Review of Income & Expenses for March & April. b. Subway lunch \$158, Hot Dogs \$215, Fresh Slice \$447 c. Walkathon expenses were minimal because we were able to get donations for the watermelons and quite a few prizes d. Our PAC Account Balance is at \$5718, the Gaming account at \$4532, and the School Account at \$1070. This does not take into account upcoming field trip buses, carnival expenses, and other | Esther |

| | | events that are currently in the planning stages | |
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| 6. | Food Fridays | <ul style="list-style-type: none"> a. Potential new vendors b. Munch-a-Lunch is an online program for schools with no kitchens, which connects vendors with schools for healthy lunch options on days designated by the PAC. \$300 fee for downloading their software, and PAC receives a percentage of the proceeds. Concerns were raised about the price of their menu items. c. Presto Catering, Olivia at Calhoun's Catering, Café Nizzy's are also options that are being looked into d. Agreed to try Café Nizzy's on Wednesday, June 15th | Esther |
| 7. | Teachers Luncheon | <ul style="list-style-type: none"> a. To be held June 16th, being catered by Calhoun's Catering b. Approximate cost \$400-\$500 | Esther |
| 8. | New Hot Lunch Coordinator | <ul style="list-style-type: none"> a. Lesley will be leaving the school next year and PAC is searching for a new co-ordinator. Any parents interested in taking over, or helping with this role starting in September, please contact any PAC member. | Lesley |
| 9. | Walkathon | <ul style="list-style-type: none"> a. Another successful year. \$3,835 was raised by our school! b. Prize assembly being held May 5th. Thank you to all the vendors who provided the many prizes including Safeway, Best Buy, Visions, London Drugs and Dollar Fun. | MaryAnn |
| 10. | Carnival Update | <ul style="list-style-type: none"> a. Review of agenda, pending items designated to various people. b. Next carnival meeting slated for May 18th @ 4:30 | All |
| 11. | PAC Elections | <ul style="list-style-type: none"> a. Resolution of positions for 2016/2017 b. Nominated, seconded, and elected: Co-Chairs-Paulina and Esther Treasurer-Esther Secretary-Karima DPAC-Michelle c. Hot Lunch Co-ordinator/Fundraising positions open | All |
| 12. | Next meeting | Executive PAC meeting June 8 th @ 6:00 pm - All agreed | All |
| 13. | Meeting adjourned | 7:12pm | |