

## ***Douglas Road Elementary School PAC***

### **Meeting minutes**

**Date** September 23, 2015  
**Chair:** Paulina  
**Secretary** Esther  
**Fundraising Committee:** Lesley

**Location:**Library  
**Treasurer:** Esther  
**DPAC:** Michelle

**Called to order** 5:30  
**Adjourned:** 7:10 pm  
**Principal:** Mrs. Brown

**Meeting Purpose: SET EVENTS IN CALENDAR, DISCUSS NEW BUDGET**

**Attendees:** all above were present

	<b>Action</b>	<b>Discussion</b>	<b>Action item with person responsible</b>
1.	MOTION	Approval of agenda	N/A
2.	MOTION	Approval of minutes from N/A	N/A
3.	Principal's report (Mrs Brown)	<ul style="list-style-type: none"> <li>a. What's new at Douglas this year? 22 new students including 35 kindergartens. 254 total</li> <li>b. Computer lab ready to go – teachers will be oriented.</li> <li>c. Lucy's Food Friday – Mac &amp; Cheese \$3.00</li> <li>d. New Staff</li> <li>e. Education fund – Ministry piece. Asking for 4 days of learning support teachers per week</li> <li>f. Two days speech and language</li> <li>g. Two days Mr. Marquis counselor</li> <li>h. Beedie group strictly food Fridays.</li> <li>i. New website by school district – Derek Malloy helped in turnover.</li> <li>j. Will add PAC tab in website.</li> <li>k. Add PAC business</li> </ul>	Mary Ann
4.	DPAC	<p>Bill 11 – Passed third meeting in legislature – enacted in October. Budget on the website. Scheduling big speakers every two years.</p> <p>Yong Zhou – speaks about 21<sup>st</sup> Century Learning 'Why high marks are not the most important part of education.'</p> <p>Workshops – Parents as Career Coaches (Secondary School)</p> <p>Parent Information Sessions are offered throughout the year. Michelle will let us know when and where.</p> <p>Should we become members of the BCC PAC and gives us a voice for the province. Every spring they have EGM and we bring our concerns forward and we have a voice at meetings. \$75.00 membership fee good until August 31<sup>st</sup>.</p> <p>Lesley, Michelle, Paulina &amp; Esther Want to attend EGM</p>	Michelle

	<b>Action</b>	<b>Discussion</b>	<b>Action item with person responsible</b>
5.	TREASURER	<p>Esther discussed balances and new school account. Gaming fund has been applied for and will be here by October.</p> <p>Budgets met and we did very well (\$6,521 Net Income for 2014/15 school year!</p> <p>Tweaked budget amounts, added another Revenue line to our Income Statement: Family Nights in the Spring (bingo/bbq?)</p> <p>Edited events</p>	PAC discussed as group
6.	Pac & Principal	<p>SET CALENDAR DATES</p> <p>MaryAnn to edit Large Annual Calendar for next meeting with new event dates and time. Will review as a group.</p>	As a group discussion
7.	AOB	<p>Thermometer in Lobby and in all newsletters and calendars.</p> <p>PAC events submitted to the school office by 20<sup>th</sup> of each month.</p> <p>Volunteer List – to be accumulated with volunteer notice going out.</p>	<p>Esther</p> <p>Esther/Paulina</p> <p>Esther/Paulina</p>
	New Business	<p>Lesley wants to ask each class what their favourite lunch is. Pizza, Subway. Student council will approach the kids and run a “vote”.</p> <p>PAC 101 – Register – Burnaby Central 6-7 PAC Finance 7-9 Tuesday October 6<sup>th</sup> Donation Letter out October 9<sup>th</sup>. Edited letter in meeting to read \$20.00 per family or donation of choice.</p>	<p>Lesley</p> <p>Paulina</p> <p>Esther</p>
	TRAFFIC SAFETY	<p>How can we raise awareness to the crossing guard on Canada Way. Write a letter to the city. Engage police and get digital meter reader. Send a friendly memo. Ask the city for School Zone Ahead sign on Canada Way before intersection. Mary-Ann will ask school liason officer or City Hall.</p>	MaryAnn/Lesley
	Next meeting	October 14 <sup>th</sup> , 2015 at 6:00 - Library	
	Meeting adjourned		7:10 pm